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16 SEP 1980

MEMORANDUM FOR: Deputy Director for Administration  
Director, National Foreign Assessment Center  
Deputy Director for Operations  
Deputy Director for Science and Technology  
Administrative Officer, DCI Area

FROM: Maurice Lipton  
Comptroller

SUBJECT: Resource Requirements for APEX Implementation ☐

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REFERENCES: (a) Memo to National Foreign Intelligence Board  
from Chairman, National Foreign Intelligence  
Board dated 17 July 1980, Subject: APEX  
Start-Up Date ☐

(b) Memorandum (9.10/12) to National Foreign Intel-  
ligence Board (NFIB) Members from D/DCI/RMS  
dated 8 September 1980, Subject: Resource  
Requirements for APEX Implementation ☐

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1. As you know, APEX is scheduled to start-up 1 January 1981. Imple-  
mentation will not be accomplished overnight, but it is expected that we  
will have passed over the threshold by that time. ☐

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2. Director, DIA, has raised the question of the impact of APEX on  
resources, indicating that an initial review, involving DIA and GDIP compo-  
nents, yielded a projection that over 400 additional billets would be  
required for implementation in FY 1981. Moreover, a need for 500 billets  
was projected for FYs 1982-1986. Pursuant to this, Director, DIA, has  
counseled a go-slow implementation mode to the DCI, pending solution of  
the resource issue. ☐

3. The DCI's response indicated that APEX would proceed apace.  
Necessary resources in 1981 to implement APEX would be funded with com-  
pensatory subtractions from other programs. However, the 1982 budget is  
just now being prepared for submission to RMS and OMB, and the DCI has  
decided that the APEX resource requirements will be ranked within the  
minimum NFIP guidance level without a comparable adjustment in guidance.  
☐

4. Reviews in CIA to date have shown no major resource affect.  
Nonetheless, I think it makes sense now to have each Directorate make a  
careful examination of the resource requirements necessary for conversion  
to APEX and for implementation over the next several years. Without an

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increase in guidance level, these resources will only be provided by displacing activities at the margin of the NFIP ranking, and therefore, requirements must be examined closely. The APEX Government Manual and the Procedures Handbook have been distributed throughout the Agency and should be useful planning tools. I have listed below the names of Agency APEX officials with whom you may wish to consult on this matter:

25X1 [redacted]  
CIA Member, APEX Steering Group

25X1 [redacted]  
CIA APEX Control Officer

25X1 [redacted] [redacted]  
CIA APEX Security Officer

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5. Please prepare by 8 October a statement of these APEX implementation requirements for the start-up year 1981 and the five-year budget period 1982-1986. This statement should be prepared on ZBB Forms 2 and 2A. In the Adverse Impact section of the ZBB form, explain the affect of not providing these additional resources. Please direct these statements to the APEX Control Officer, CIA, Room 3E65, Headquarters. They will be reviewed and packaged for my Office to forward to RMS by

25X1 15 October. [redacted]

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[redacted]  
Maurice Lipton

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